

The Embarrass Region Fair

August 28 – 30, 2026

Another year has come and gone. It's time to start planning for the 2026 Embarrass Region Fair! Cindy Scherer and Jeanette Mellesmoen will be your primary contacts for vendors inside Timber Hall and under the eaves; Charlie Epps will be the contact for vendors on the grounds.

Hours of Operation

The Fair officially opens at 2 pm on Friday, August 28. Set-up times are on Thursday from 5:00 pm – 7:00 pm and Friday from 11 am until 2 pm. Your booth should be open for business during vendor hours shown below:

	Friday	Saturday	Sunday
Hours the Grounds Are Open	2 pm to 10 pm	8 am to 10 pm	8 am to 6 pm
Vendor Hours Inside Timber Hall	2 pm to 6 pm*	9 am to 6 pm	10 am to 4 pm

*Vendors Under the Eaves and on the Grounds may stay open later if business warrants it. Tear down begins at 4 pm on Sunday and should be completed by 6 pm.

Vendor spaces are assigned on a first come – first served basis

Timber Hall/Under the Eaves

Space is available inside the Timber Hall and outside Under the Eaves on the north (horse arena) and south (food vendor) sides of the building. Each booth is approximately 10' x 10' and includes one table (8 ft), two folding chairs, and rents for \$60 for the entire weekend. You may also bring your own tables. On the inner ring of tables in the Timber Hall, corner spaces that provide two "fronts" will rent for \$85 and include two 8 ft tables.

Please cover your table(s) with a tablecloth or sheet so that items you store under your table during sales are hidden from view. In addition, please cover your goods overnight to ensure no one disturbs your products. We will be creating a barrier between the dining area and vendor area each evening as well. This has worked very well in the past and we have never had any problems. If your booth is under the eaves, you may choose to move items indoors or rope off and cover outside.

On the Grounds

Space is available on the fairgrounds for vendors with large displays or canopies. A 10 x 10-foot space is \$60 for the weekend, larger spaces rent for \$85 and a double space is \$170. Vendors on the grounds will be set up on both sides of the driveway between the Timber Hall and the South gate. Please send all forms and fees to Tracey Muhvich.

Parking

Vendors inside or under the eaves of the Timber Hall may unload their vehicle by an entrance but then you must move your vehicle to the field behind the Timber Hall by 2 pm on Friday. All "extra" vehicles should be moved to the parking lots as well. Handicapped accessible spaces are available on the horse arena side of the Timber Hall.

Fees/Wristbands

When you arrive, please check in at the Timber Hall to receive your wristbands for the weekend. The wristband allows you to enter the Fairgrounds all weekend without paying at the gate. A maximum of two wristbands per booth will be issued for use all weekend. Additional members of your group must pay for admission to the Fair, which is \$5 per day or purchase a 3-day wristband for \$12 (available for purchase on Friday at the North gate). Wristbands for children 10 years of age and under are free with a paid adult.

Please return the following forms with your payment as soon as possible:

- Agreement (fill out and return) with payment
- ST19 Form (required for tax purposes even if you do not charge sales tax)

The Agreement and ST19 form must be postmarked by August 1st, in order to retain the \$60/\$85 prices noted above. Requests for space received after that date, will be assessed an additional charge of \$40 per space.

Cancellation Policy

The Fair will not be cancelled due to inclement weather. We regret reduced traffic flow that occurs, but it is the official stance of the Embarrass Region Community Association that no refunds be made.

If you cancel your participation prior to August 1st, your full payment will be refunded. Any cancellations after August 1st will not be refunded.

Advertising

ERCA will publish a listing of daily events and utilize online sources, newspaper, flyers, and radio to promote the Fair.

We look forward to meeting you or seeing you again at this year's Embarrass Region Fair. Stay warm and think spring (and summer)!

Make check or money order payable to Embarrass Region Community Association or ERCA and mail to:

Timber Hall /Under the Eaves:

Cindy Scherer
5398 Lehto Rd
Embarrass, MN 55732

Vendor Contacts:

Cindy Scherer
Voice or Text: (218) 742-4806
Email:Embfairvendors@gmail.com

Jeanette Mellesmoen
Voice or Text: (218) 410-9909
Email:Embfairvendors@gmail.com

Fairgrounds:

ERCA
P.O. Box 83
Embarrass, MN 55732

Vendor Contact:

Charlie Epps
Voice or Text: 320-250-2498
Email:vendors@embarrassrfa.org

RETAIN THIS LETTER FOR YOUR REFERENCE

Enclosures: Vendor Agreement, ST19
The Embarrass Region Fair -- August 28 – 30, 2026

Vendor Agreement

Please check all that apply and indicate number if you require more than one:

Type of Space		Number Needed	Total Cost
<u>Standard space</u> inside Timber Hall	\$ 60.00	_____	\$ _____
<u>Corner space</u> inside Timber Hall	\$ 85.00	_____	\$ _____
<u>Outside</u> Under Eaves	\$ 60.00	_____	\$ _____
On the Grounds (10' x 10')	\$ 60.00	_____	\$ _____
Large space on the Grounds (over 10' x 10') Approx. space size: _____	\$ 85.00	_____	\$ _____
Double Space on the Grounds Approx. space size: _____	\$170.00	_____	\$ _____
Space with electricity required	\$ 10.00	_____	\$ _____
One 8 ft table (no charge)			
Additional 8 ft table(s)	\$ 5.00	_____	\$ _____
Total Enclosed (<i>include \$40 late fee if submitted after Aug 1</i>)			\$ _____

To reserve a space(s) return this form, the ST19 and your payment made payable to the Embarrass Region Community Association or ERCA to:

- For spaces inside Timber Hall or under the eaves mail to Cindy Scherer, 5398 Lehto Rd, Embarrass, MN 55732.
- For spaces on the grounds mail to ERCA, P.O. Box 83, Embarrass, MN 55732.

Describe any special needs or location requests on the back of this form.

Please clearly print the following information:

Name _____ Phone (____) _____
Address _____ City _____ State _____ Zip _____
e-mail _____ I plan to camp on the grounds

By signing this agreement and submitting the required fees, I agree to abide by the information and guidelines stated in the letter of invitation.

Signature _____

Describe Products/Company Name _____